

Kuwait University
Deanship of Admission and Registration
Registration Department

College:.....
Scientific Section:.....
Summer Semester.....
Form submission date:.....

**Participation form for External Secondment for language Instructor for
summer semester**

New form

Amendment of previous Form

Name of person to be delegated as shown in Civil Id:.....

Current work place and address:..... Contact No.:

Civil Id. No.: Residency expiry date: (non-Kuwaiti).....

Qualifications:.....

C. 1 2 3

Course Title

Course No. & section

Number of Units

Time

Number of weekly hours

Faculty Member Signature

Head of Department Signature

College Dean Signature

Admission and Registration Dean Signature

Attachments:

- Approval of the employer on the secondment.
- Previous secondment approval for an Academic year.
- Copy of Civil id.
- Copy of Academic qualification.
- In the event the form is being amended from previous form, a copy of previous form must be attached for the concerned faculty member.

Bank Info. (Attach bank documents to approve payment)

Bank name:..... Branch:.....

IBAN:.....

Account No.....