

Kuwait University  
Deanship of Admission and Registration  
Registration Department

College:.....  
Scientific Section:.....  
Summer Semester.....  
Submission date:.....

**Participation Form for Internal Secondment for language Instructors for summer semester**

○Amendment of previous Form New form

FIRST: Course Information

C 1 2 3

Course Name

Course No. & Section

Time

Units

Notes

SECOND: Faculty Member information

Full Name:.....

Job ID:..... Job Title:.....

Nationality:.....

Residency expiry date: (non-Kuwaiti)..... (attach copy of residency contract)

THIRD: Semester which the Faculty Member taught the course submitted.....

FOURTH: Attach all out of the university secondment decisions or sabbatical leaves for members that fulfill the conditions for the summer semester academic year.

FIFTH: Attach all appointed leadership positions.

Signature of Faculty Member

Signature and seal of the Head of Department

Signature and seal of the College Dean

\* Submitting this form to the Deanship of Admission and Registration with the completed data, signed from the College Dean, Head of Department after the acknowledgement from the College that the Supportive Academic Staff Member fulfills all the conditions with accordance to the amended summer semester regulations on date 05/04/2017 and under its responsibility.

\* In the event the form is being amended from previous form, a copy of previous forms must be attached for the concerned faculty member.